

SCHOOL BOARD MEETING MINUTES

Conference Room, Yokine Primary School



DATE:	Thursday 29 th November 2018	CHAIRPERSON:	Mr Bradley Gannon
TIME:	6.05pm	EXECUTIVE OFFICER:	Mrs Michelle Vandenhelm

ATTENDEES:	Brad Gannon, Jennifer Hirsch, Michelle Vandenhelm, Nikki George, Nick Chauhan, Ewen Ong, Louise Brewster, Naomi Matthews, Tania Candy
APOLOGIES	Lorraine Manning, Isiah Awidi
Non-Board Members	Helen Pynes, Tina Van Maanen

	ITEM	LED BY	DISCUSSION CONSIDERATIONS	ACTION & TIMELINE
1.0	Welcome / Apologies	Chair		
		Brad	Apologies noted; non board members welcomed to open meeting	Quorum Established
2.0	Disclosure of Interests			
		Brad	Nil	
3.1	Acceptance & Endorsement of Previous Minutes	Chair		
	Minutes from 25 th October 2018 presented for discussion and endorsement		Minutes of previous meeting confirmed, accepted and endorsed to be a true and correct record.	Moved: B Gannon Unanimously endorsed CARRIED
3.2	Business Arising from Previous Meeting	Chair		
			Public School Review Board Training	See 7.0 Board chair to follow up (Ewan)
4.0	Principal's Report	Principal		
	<ul style="list-style-type: none"> Tabled by Ms Jenny Hirsch for information 		Principal's overview <ul style="list-style-type: none"> Class Structures 	

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		<ul style="list-style-type: none"> • Class placement – criteria for class selection/split based on education perspectives, consecutive split years, student need and best fit for learning. Aiming to limit the number of splits – more expensive • P&C Meeting • Deputy position – interviews this week conducted by consultant, external DOE staff, Helen & Jenny • Staff appointments – Richard Amery (perm transfer from Pilbarra), Ellen Channon and Courtney Wood - 2019 • School Development days for 2019 – <ul style="list-style-type: none"> ➢ whole school CMS focus ➢ WAPBS – 2-3 years of implementation; slow to ensure all stakeholders are engaged, differentiated with students learning and enjoying classrooms which re-cultures. Every moment matters • Literacy / numeracy – draft operational plans underway by PLC groups – high commitment • School review – special mention thanking Board and P&C; highlight to Student Leaders • BP – Final Draft is confirmed; excellent presentation, special mention to Brad for the succinct purpose • Edu-Dance – 2 concerts to structure classes to minimise the need for families to attend both concerts. Concert will be shorter; unavoidable for some families to attend twice but seating for the audience will be at a premium due to the smaller student numbers. Limit of 2 tickets per family to start – intermission with lunch will ensure allocated seating is observed. • End of Year – Admin refurb- everything has to be moved out with the hope of completion by end January. • Front Kindy works scheduled for January • Painting – LOTE/Science, Conference and staff room 	<p>Brad acknowledged Jenny’s direction and effort in achieving a cohesive and smooth review process-excellent outcome</p>
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			<ul style="list-style-type: none"> Rm 11 – visit to SciTech; presentation night Circuit Breakers – 2 x 3D printers BFast club – attended by Simon Millman & family attended – great opportunity for social interaction amongst the community. Library upgrade – compactus installed – painting across holidays Cricket – 6th in state at the WACA Basketball – Bendat – a great day had by all. Everyone looked great in the Bishop family donated shirts Choir – Osb Pk show – very successful with great community spirit Talent show – kids get up and have a go and the whole student community celebrates Kindy parents 2019 – just under 60 families coming in for orientation tomorrow Final Assemblies – Graduation, End of Year celebration/ fun day and Edu Dance concert all coming up 	
5.0	Financial Position & Reports			
	<ul style="list-style-type: none"> Manager Corporate Services Report 	MCS	Financial reports presented by M Vandenhelm – MCS / Executive Officer <ul style="list-style-type: none"> Operational One Line Budget Statement Operational Cash Plan 2018 Minimum Expenditure requirement 2019 Preliminary Cash Budget (Draft) MCS report 	
6.0	School Board Operational Aspects			
	<ul style="list-style-type: none"> 2018 Presentation of Data Analysis 2019 School Development Days 		<ul style="list-style-type: none"> Overview of school performance and 2018 data analysis. Proposed dates for 2019 presented for consideration and endorsement. 	Moved: B Gannon Unanimously endorsed
7.0	Strategic Directions			

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	<ul style="list-style-type: none"> • 2018 – 2020 Business Plan • Public School Review 		<ul style="list-style-type: none"> • Presentation of final document prior to print publication run. • Overview of the ESAT submission and initial feedback from last week's school review process. • Expected timeline for Public School Review report. 	BP – to be distributed to all new families and made available at start of the year , in the office and on demand
8.0	End of Year Events & Acknowledgements			
	<ul style="list-style-type: none"> • School Board Medal • End of Year Events 		<ul style="list-style-type: none"> • Review nominations received. • Final Assembly • Graduation Assembly • End of Year Celebration – student only event hosted by YPS. 	Deferred 7 th Dec - Meeting invite to be sent to all Board Members Normal routine to be maintained until last week
9.0	General Business			
	<p>Items not listed, raised for discussion (with permission of Chair)</p> <p>Farewell from Brad</p>		<ul style="list-style-type: none"> • 2019 Family Meet & Greet Event – consider holding social opportunity early in the new school year. Week 1 or 2? <p>Thanks to everyone – wonderful 5 years. Baton handed to Ewen</p>	<p>Friday week 2</p> <p>Certificate of Appreciation – Jenny</p> <p>Handover to incoming Chairman – Ewen Ong</p>
10.0	Next Meeting: Term 1 (TBA) Meeting Closed : 7.45pm			

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