

SCHOOL BOARD MEETING MINUTES

Conference Room, Yokine Primary School



DATE:	18 th June 2020	CHAIRPERSON:	Mr Dominic Ong
TIME:	6:00pm	EXECUTIVE OFFICER:	Ms Rachel Wenham
ATTENDEES:	<i>Jenny Hirsch, Dominic Ong, Carl Bishop, Tandy Candy, Louise Brewster, Shannan Stefanovski, Meghan Morton, Ellen Mackenzie, Nicholas Chauhan, Louise Brewster</i>		
APOLOGIES			

	ITEM	LED BY	DISCUSSION CONSIDERATIONS	ACTION & TIMELINE
1.0	Welcome / Apologies	Chair		
			<i>General welcome and brief discussion of agenda items.</i>	Establish Quorum. <i>Meeting opened: 6.10pm</i>
2.0	Disclosure of Interests			
3.1	Acceptance & Endorsement of Previous Minutes	Chair		
	<ul style="list-style-type: none"> 20th March 2020 - Cancelled Electronic copies of information circulated via Forms 		<p><i>Face to face meeting was cancelled due to Covid -19, and Board Chair circulated the following to all members electronically on 26 March 2020.</i></p> <p><i>Preliminary budget approval minutes.</i></p> <p><i>DO: regarding tenure of current and existing Board members. Members up for review: Isiah, Dominic. Survey undertaken to gauge possible nominations from school community.</i></p> <p><i>JH: Tanya Candy still has tenure on her term however currently not a school parent, however, Board may consider appointing Tanya as a community representative as she has child commencing Kindy in 2021. . Recommendation accepted and tenure continued on Board.</i></p>	<p><i>Board Documents and meeting agenda: https://forms.gle/ovS2L2pYbSTBv5uf6</i></p> <p><i>Recommendation accepted and tenure of Tanya Candy to continue as community representative on Board.</i></p>

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			<p><i>Available positions for parent representatives. Important to create diverse parent base on Board. 3 vacancies available. Electronic EOI issued and 4 returned. Closing Tuesday 23/6. NC: recommendation for the future to have a representative from the community on the Board.</i></p> <p><i>JH discussion regarding a variety of representatives to consider: ESL community, Indigenous community, tertiary education representative.</i></p> <p><i>DO: question to teacher representatives regarding what community members would be relevant for consideration. LB & EM preference Indigenous community member.</i></p> <p><i>DO: "Armed for Life" suggested for consideration. DO declared no conflict of interest with association of Armed for Life. Armedforlife.com.au</i></p> <p><i>JH: Alignment with new Business Plan and celebration of school diversity.</i></p>	
3.2	Business Arising from Previous Meeting	Chair		
4.0	Principal's Report	Principal		
	<ul style="list-style-type: none"> Tabled by Ms Jenny Hirsch for information 		<p><i>JH: Principal's Report distributed prior to meeting.</i></p> <p><i>JH: Requesting support from Board for funding for undercover works to alter windows (safety glass) and doors including brickwork.</i></p> <p><i>DO: request for options for works for consideration</i></p>	<p><i>JH: presented report</i></p> <p><i>DO: recommendation to proceed</i></p>
5.0	Financial Position & Reports	MCS		
	<ul style="list-style-type: none"> Manager Corporate Services Report 		<ul style="list-style-type: none"> Finance Meeting Minutes Student Centred Funding Statement – June 2020 	<p><i>JH: released documents prior to meeting</i></p>

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6.0	School Board Operational Aspects			
	<ul style="list-style-type: none"> • Membership of Board • Board Elections • Induction of Board Members – gauge training needs. • Board Meeting Dates 		<ul style="list-style-type: none"> • Acknowledgement of past members – Nikki George, Isaiah Awidi • Nomination process underway – closing Tuesday 23 June 4.00pm • To be decided pending review of nominations/consideration given to current climate & protocols. • Confirmation of proposed dates for 2020. 	<p><i>JH: certificates for past Board members to be produced</i></p> <p><i>JH: released electronic nomination form</i></p>
7.0	Strategic Directions			
	<ul style="list-style-type: none"> • Policy Review & Updates 		<ul style="list-style-type: none"> • Yokine Business Plan – How are we tracking? • Bridges to the Future – Moving Forward from Crisis <p><i>Reflection and Review (Padlet Activity)</i> <u>YPS Moving Forward</u></p>	<p><i>JH: Future plan to discuss sections of the Business Plan per Board meeting.</i></p> <p><i>SS: Request to commence with Partnerships and Community Relationships.</i></p>
8.0	General Business			
	Items not listed, raised for discussion (with permission of Chair)		<ul style="list-style-type: none"> • Operational: cleaning on site, additional hours funding • CB: Thank you to school during initial phases of COVID-19 • SS: noted appreciation of school communication 	
9.0	Next Meeting: Meeting Closed :		<p>Thursday 20th August @ 6:00pm</p> <p>Term 4 Meeting Thursday 19th November @ 6.00pm</p>	Meeting closed: 7.45pm

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