

SCHOOL BOARD MEETING
SPECIAL MEETING AGENDA
Conference Room, Yokine Primary School



DATE:	Thursday 3 rd December	CHAIRPERSON:	Mr Dominic Ong
TIME:	6.00pm	EXECUTIVE OFFICER:	Ms Rachel Wenham

ATTENDEES:	Jenny Hirsch, Nik, Tanya, George, Carl, Louise, Meghan, Ellen
APOLOGIES	Shannan, Dilani, Dominic

	ITEM	LED BY	DISCUSSION CONSIDERATIONS	ACTION & TIMELINE
1.0	Welcome / Apologies	Chair		
				<i>Quorum Established</i>
2.0	Disclosure of Interests			
				None
3.1	Acceptance & Endorsement of Previous Minutes	Chair		
	Minutes from previous meeting on 19 th November 2020 presented for discussion and endorsement.			Rachel to circulate minutes from previous meeting and this meeting
3.2	Business Arising from Previous Meeting	Chair		
				Budget Survey Results
4.0	Principal's Report	Principal		
			NA	
5.0	Financial Position & Reports	MCS		
	<ul style="list-style-type: none"> Manager Corporate Services Report 		Financial reports prepared by Ms Sandy Couper – MCS <ul style="list-style-type: none"> 2020 Minimum Expenditure requirement – Not required in 2020 	<i>Noted</i>

Respect | Responsibility | Resilience

**SCHOOL BOARD MEETING
SPECIAL MEETING AGENDA**

Conference Room, Yokine Primary School



			<ul style="list-style-type: none"> • 2021 Preliminary Cash Budget (Draft) • MCS Report – as presented to the Finance Committee • Finance Committee Meeting Minutes (unconfirmed 24/11/20) 	
6.0	School Board Operational Aspects			
	<ul style="list-style-type: none"> • 2021 Preliminary Planning • Student Services Team • Whole School Welcome Event Term 1 	Principal	<ul style="list-style-type: none"> • 2021 Preliminary Planning – Enrolments & School Resourcing 2021 Preliminary Cash Budget (Draft) • <u>School Chaplaincy Service</u> – The school is keen to explore options with Youth Care to extend the current program for next year, and increase the service to 2 days per week. Rationale behind this is the demand for the service, and that 2 days will enable a more “proactive” school chaplaincy program to operate across K-6. There is significant uptake of the existing service each Friday, and we would like to see the program operating across 2 days on a weekly basis. Youth Care have indicated that they would consider funding 1 day per week, with the school to fund the additional day in 2021. • <u>2021 Family Meet & Greet Event</u> – consider holding social opportunity early in the new school year. Suggest end of Week 5 (after the long weekend). Proposed date: <u>Friday 5th March</u> Afternoon Tea on Oval. • Edu Dance 2020 Format – share feedback regarding recent survey. <p><u>Recommendation:</u> Proceed this year with 3 school hour concerts on <u>Thursday 17th December</u>.</p> <p>In 2021 trial Twilight Edu Dance concept on an evening to be confirmed.</p>	<p><i>Noted Endorsed Moved: TC Seconded: NC</i></p> <p><i>Still on track for 15 classes, 14 rooms</i></p> <p><i>\$8000-9000 for the year. Selection process, current Chaplain not available to continue. 1 person to do both days. Board member to be part of selection process.</i></p> <p><i>Endorsed 9/9</i></p> <p><i>3 sessions: 9.15am, 11.15am, 2.00pm. 2x tickets per family. No rehearsal at start of day, children will still perform 2x</i></p>

Respect | Responsibility | Resilience

SCHOOL BOARD MEETING
SPECIAL MEETING AGENDA
Conference Room, Yokine Primary School



7.0	Strategic Directions			
	<ul style="list-style-type: none"> 2018 – 2020 Business Plan 	Principal	<ul style="list-style-type: none"> Business Plan Review – Self Assessment/Tracking document update. <p>MM shared that sustainability and Aboriginal Education were stands out at recent Leading Learning PL.</p>	To be collated and shared electronically early next year. Next business plan will be quite similar; areas are being consolidated.
8.0	End of Year Events & Acknowledgements	Chair		
	<ul style="list-style-type: none"> School Board Medallion End of Year Events 	Principal	<ul style="list-style-type: none"> Call for nominations and input from the School Board regarding the presentation of this award, traditionally presented by the Chair at the final school assembly. Final Assembly Friday 11th December 2020 Graduation Assembly Tuesday 15th December 2020 <p>Suggested: acknowledgement/invitation for Jeanne/Kosy Kids at final assembly</p>	<p>Suggestions: Emma Richards, Glenn and Renee Lindquist</p> <p>Unanimous vote for Glenn and Renee Lindquist</p> <p>TC to create dot list of achievements, GL to present at Assembly in absence of DO</p>
9.0	General Business			
	Items not listed, raised for discussion (with permission of Chair)		<p>GL raised need for more shade in playground. Suggested fundraising to get more shade installed. JH suggested audit by Cancer Council. LB suggested installing larger trees.</p> <p>CB suggested tipuana tipu tree- fast growing.</p> <p>CB suggested the need for DFIB at school.</p>	<p>Investigate Sun Safe education program for school in early 2021. Consider conducting Sun Safe audit via Cancer Council WA</p> <p>Jenny to investigate with DoE.</p>
10.0	Next Meeting: Meeting Closed : 7.15pm		Term 1 2021 - TBC	