



**Yokine  
Primary  
School**

*P&C*  
Powering lifelong learning

## We've got some shoes to fill!

### *President*

Lead P&C meetings  
Oversee committee's  
Encourage success, community and teamwork  
Our confident, fair and fun leader



### *Vice President*

Assist the President  
Source sponsors  
Recruit volunteers  
Build relationships  
Our supportive and excited trailblazer



### *Treasurer*

Maintain finances  
Create financial reports  
Reconcile bank account  
Our money machine



### *Secretary*

Prepare agendas  
Record minutes of meetings  
Maintain documents  
Our communications master

### *Fundraising Coordinator*

Coordinate events  
Recruit and coordinate  
volunteers  
Our smile generator



### *Uniform Coordinator*

Stock control  
Manage shop  
Recruit and coordinate  
volunteers  
Our fashionista

Yokine Primary School P&C

AGM

Thursday 19<sup>th</sup> March 2020 | 6.30pm | Conference Room

Wine and cheese provided